

Crozet Community Meeting (CCA) Minutes

September 10, 2015 at 7:30 PM

The Field School Auditorium

Tim Tolson, President, gave the welcome at 7:34PM. There were 17 members present.

Agenda Review / Changes and additions from the floor-There were no additions.

Approval of the CCA's last meeting's minutes (May 14, 2015). Jo Ann Perkins made the motion to approve and Mike Marshall seconded. The minutes were approved.

Treasurer's Report (**Dues: \$10 annual contribution**) Emery Taylor reported that the account has \$9,043.88, but the Crozet Independence Day Celebration (CIDC) receipts are not final. Most of this amount is CIDC funds, not specifically CCA monies.

Albemarle County Police Department (ACPD) visit and update. (Evening Patrol Division) The police appeared later during the presentation and had to leave before they could be introduced to respond to a call for aid.

Presentation: Barnes Lumber re-development / Downtown Crozet Initiative.

- Brief re-cap of the two community meetings (May 27 & June 11) and the additional design schematic by Nelson/Byrd *Tim Tolson, CCA President*
Tim Tolson showed the website site, crozetcommunity.org/dci for the citizens of Crozet to check for information and details of projects affecting the community. He showed slides of Downtown Crozet District, Concept "A", Concept "B", Concept "C", and Warren Byrd Plan. What works and what the residents like are the outstanding questions yet to be solved.

- Update on progress and next steps, *Frank Stoner, Crozet New Town Associates and Milestone Partners*

Frank Stoner used PowerPoint slides and spoke on these topics:

Key Questions and Guiding Principles:

Principles that will guide development:

How do we define success? What are the prerequisites for success?

What process is needed? What does an action plan look like?

What are the obstacles?

Community involvement and businesses

Consensus for change and growth

Inclusive Process

Passionate and professional development teams

Clear brand and economic development

Economic resources and incentives

What are important design criteria?

Appropriate scale

Sense of place that can draw people in

Adequate parking and adequate building area

Adequate access and circulation, space for pedestrian and bikes

Great architecture

What else is important?

Logical phasing strategy for roads and infrastructure
Economic feasibility, technical and regulatory compliance
Market acceptance

What will success look like in 2016?

To actually begin Phase I
Crozet to have a clear brand that helps attract visitors.

CCA needs to provide a Downtown Crozet Initiative website to help people stay updated and provide information as it becomes publically available. Pete McCauley suggested that we have a way of displaying the history of downtown Crozet and possibly use some of his father's documents.

Jo Ann Perkins made a motion that CCA create a Downtown Crozet Initiative sub-committee combining the development and business standing committees in the bylaws, to help provide input and guidance on Crozet Downtown development, especially the re-development of Barnes Lumber property. Emery Taylor seconded the motion for adoption. This motion has been approved for a final vote for adoption or not at the November CCA meeting.

Updates and News from Ann Mallek, our county supervisor.

Updates given on sidewalks in Crozet
Library celebration on September 28
Rivanna River Renaissance Conference on October 2
Cycling events and website to go to about these events
October 9 ribbon cutting at Crozet depot

Old Business:

- Crozet Park update *Karl Pomeroy*—Karl talked about SK8Crozet project and what was happening as fundraising and how successful it was. September 16th is Volunteer Day at the park. Lots of projects going on. Dog Park is getting underway. Dome goes up on October 6, volunteers are needed to help raise the dome. Perimeter trail and Dog Park projects are hoping to be complete by May 2016.
- Crozet Independence Day Celebration recap—Not all bills and receipts are in yet, but tentatively plan to donate the same amount this year, as we did last year, despite attendance and gross receipts being less.

New Business:

Sponsoring/hosting a local candidates forum in October—
Jo Ann Perkins made the motion that the CCA host a candidates' forum in October. Paul Grady seconded the motion and it passed. Ann Mallek will help direct the forum for the candidates and the date will depend on the candidates' schedule.

Meeting adjourned at 9:30 PM

Jo Ann Z. Perkins, Secretary, prepared these minutes.

Announcements –

- **Open Community Forum on the use of body cameras by Albemarle County Police Department (ACPD) on Tuesday, September 15 at 7:00 PM** at the ACPD, 1600 Fifth Street, Room A.
- **Crozet Community Advisory Committee (CCAC) meeting is Wednesday, September 16 at 7:00 PM** at the Crozet Library.
 - Presentation on *Piedmont Place* – a new development across from the Crozet Library, on the parcel where *Claudius Place* was planned several years ago. By Piedmont Realty Holdings- Drew and Michelle Holzwarth, Crozet residents.
- **Fourth Annual Crozet Culinary Competition for Charity** to benefit the **Western Albemarle Rescue Squad** at the Lodge at Old Trail **on Thursday, September 18** from 6:00 to 8:00 PM - Local restaurant chefs compete for bragging rights and the coveted silver trophy. You may even win a seat at the Judges Table or The Tasting Table. Details at The Lodge at Old Trail at 434-823-9100 or rsvp@lodgeatoldtrail.com
- **Monday, September 28 at 7 PM at the Crozet Library:** Travel in time to Crozet's yesteryears as Phil James, Leonard Sandridge and photographer, Hubert Gentry, speak about the moment captured in the photograph which hangs behind the library's circulation desk in celebration of the second anniversary of the opening of the 'new' Crozet Library, exactly two years ago.
- **Crozet Trails Crew (CTC)** next workday is this Saturday, September 12th. Next monthly meeting is Thursday, September 24 at 6:30 PM at La Joya in Old Trail. Details at <http://crozettrailscrew.org>
- **Albemarle's Neighborhood Leadership Learning Series** starts October 1, 5:30 to 7:30 PM at the County Office Building. First session is on Transportation. For additional details and to register, visit: <http://www.albemarle.org/departments.asp?department=neighborhoods> or contact Emily Kilroy (ekilroy@albemarle.org)

Future Agenda Items?

The next CCA meeting is November 12, 2015 at 7:30 PM at the Field School

Crozet Community Association Website: <http://CrozetCommunity.org>

There are plans for an October meeting to attend to one item of business and host a candidate forum prior to November election.

Mission Statement and Bylaws of the Crozet Community Association (CCA)

The mission of the CCA is to be:

- 1) a non-partisan forum for communicating information and issues associated with the quality of life in Crozet, VA,
- 2) a representative advocate for improving and maintaining a high quality of life within Crozet, VA, and
- 3) a source to establish interest and action groups on areas of concern or interest to the community of Crozet, VA. The CCA accomplishes this mission by working with residents, county/state representatives, community organizations (e.g. local homeowners associations, service organizations), and businesses.

Bylaws of the Crozet Community Association (CCA)

As last amended January 8, 2015

Article I: The CCA is a state corporation (*NOT a 501 (c)3 non-profit*) with volunteer officers and committee members. (P.O. Box 653, Crozet, VA 22932)

Article II: Officers will be elected for a one-year term, commencing on the first meeting of the calendar year immediately following their election. Positions will consist of President, Vice President, Secretary, and Treasurer. Candidates must be present at the election or have spoken with a current officer about their willingness to serve if elected. Majority approval by attendees at the first meeting of the calendar year will constitute election. Duties of the officers shall be as implied by their titles. All officers shall be responsible for keeping accurate records.

Article III: There will be 9 standing committees, which will meet independently of the CCA meetings and provide updates at each meeting of the CCA. They are as follows:

- | | |
|----------------------------|---------------------|
| 1. Safety and Security | 6. Recreation/Parks |
| 2. Education | 7. Fundraising |
| 3. Publicity/Communication | 8. Business |
| 4. Environmental | 9. Historic |
| 5. Development | |

Committees may be eliminated or added as determined by the majority of attendees of a scheduled CCA meeting.

Article IV: Meetings will be held the second Thursday of the months of January, March, May, September, and November, and will generally follow Roberts Rules. Additional meetings may be called as determined by the President.

Article V: There will be annual dues collected each calendar year. The amount of the dues will be established and approved by attendees at a scheduled CCA meeting.

Article VI: Amendments to the Articles of Incorporation or these Bylaws may be proposed at any scheduled CCA meeting. Upon majority vote of approval, such proposed amendment must be placed on the agenda of the next regularly scheduled CCA meeting for a final majority vote for adoption. Such adoption shall become effective at the subsequent scheduled meeting following adoption.

Article VII: Motions made at a scheduled meeting in the conduct of the general business shall be voted upon and moved for adoption by a majority vote of those present. Motions on new matters or topics of general community interest or impact made at a scheduled meeting may be presented at any scheduled CCA meeting. Upon majority vote of approval, such proposed amendment must be placed on the agenda of the next scheduled CCA meeting for a final majority vote for adoption. The context of the motion will be communicated in the meeting minutes of the meeting in which it is presented and noted as being presented for vote of adoption at the next subsequent meeting.

Article VIII: A quorum of 10 percent of the members who are current in their dues shall be required to conduct business at any meeting of the CCA.

Article IX: Roberts Rules of Order Newly Revised shall govern the CCA conduct of meetings where they are not inconsistent with these Bylaws.